

Kendal Pickleball Club

Constitution

Dated 17 March 2026

Kendal Pickleball Club Constitution

1 Name of Club

- 1.1 The club will be called Kendal Pickleball Club (hereinafter will be referred to as 'the Club'). The Club will be affiliated to National Governing Body in England for Pickleball, Pickleball England.

2 Purpose of the Club

- 2.1 The main purposes of the Club are to provide facilities for and to promote participation in the amateur sport of pickleball to adults in the Kendal area.

3 Aims and Objectives

The aims and objectives of the Club will be:

- 3.1 To promote, encourage and facilitate the playing of pickleball in and around the Kendal area.
- 3.2 To offer social, competitive and coaching opportunities in pickleball.
- 3.3 To promote the Club and pickleball within the local community.
- 3.4 To ensure a duty of care to all members of the Club.
- 3.5 To provide all its services in a way that is fair to everyone.
- 3.6 To foster links with, support and cooperate with other persons and organisations with similar aims.
- 3.7 To strengthen the bonds of friendship amongst members and encourage mutual respect in their dealings with each other.
- 3.8 To do all other things which are conducive to the attainment of the above aims.

4 Management Committee

- 4.1 The affairs of the Club shall be conducted by a management committee which shall consist of:
 - 4.1.1 Chairperson – responsible for overall running of the Club and chairing committee meetings.
 - 4.1.2 Vice Chair – deputy to the Chairperson, assuming duties in their absence.
 - 4.1.3 Membership Administrator – responsible for all matters relating to membership
 - 4.1.4 Treasurer – responsible for financial control.
 - 4.1.5 Secretary- responsible for organising meetings, taking minutes, ensuring compliance with the Constitution in regard to meetings.
 - 4.1.6 Club Welfare Officer – responsible for managing and reporting concerns about adults at risk.
 - 4.1.7 Policy & Compliance Officer – responsible for ensuring the appropriate policies are in place.
 - 4.1.8 One Ordinary Member.
and will hereinafter be referred to as the Management Committee, who shall be elected at the Annual General Meeting (AGM).

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- 4.2 All Management Committee members must be members of the Club.
- 4.3 The term of office shall be for three years, and members shall be eligible for re-election for one further full term.
- 4.4 Following the AGM the Management Committee shall decide on the allocation of any unfilled roles on the Management Committee from the elected ordinary members.
- 4.5 If the post of any Officer or ordinary committee member should fall vacant during the year following such an election, the Management Committee shall have the power to fill the vacancy from the Club membership until the succeeding AGM.
- 4.6 The Management Committee will be responsible for adopting new policies, codes of practice and rules that affect the organisation of the Club including the setting of Annual Subscriptions and Club session fees payable by members.
- 4.7 The Management Committee will have powers to appoint any advisers to the Committee or sub-committees as necessary to fulfil its business.
- 4.8 The Management Committee will be responsible for disciplinary hearings of members who infringe the Club rules/regulations/constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.
- 4.9 The Management Committee meetings will be convened by the Secretary of the Club and be held in person or online no less than 4 times per year.
- 4.10 Only properly elected Management Committee members listed above will have the right to vote at committee meetings.
- 4.11 The quorum required for business to be agreed at Management Committee meetings will be no less than 50% of Management Committee Members.
- 4.12 Minutes of all meetings including sub-committees shall be kept and formally adopted.
- 4.13 The members of the Management Committee shall be entitled to be indemnified out of the assets of the Club against all reasonable costs and liabilities properly incurred by them in the management of the Club's affairs or in the holding of property on its behalf provided they have acted in good faith and in accordance with this constitution
- 4.14 Any liabilities incurred shall fall upon the membership of the Club providing the Management Committee acts in accordance with the Constitution, in honesty and in good faith.

5 Membership

- 5.1 Players will be treated as being members of the Club once they join via Spond, or a replacement booking system.

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- 5.2 Membership of the Club shall be open to any adult interested in pickleball on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non-discriminatory basis.
- 5.3 The Club may have different classes of membership and subscription on a non-discriminatory and fair basis. Should subscriptions be levied these will be at levels that will not pose a significant obstacle to people participating.
- 5.4 The Management Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the Club or sport into disrepute. Appeal against refusal or removal may be made to the members
- 5.5 All members will be subject to the regulations of the Constitution and by joining Spond, or a replacement booking system, will be deemed to accept these regulations and codes of practice that the Club has adopted.
- 5.6 Individuals shall not be eligible to take part in the business of the Club, vote at general meetings or be eligible for selection of any Club team unless they are a fully paid-up member.
- 5.7 All members are encouraged to be members of Pickleball England, the governing body for Pickleball in England.
- 5.8 All members are required to abide by Kendal Pickleball's Code of Conduct.

6 Sports Equity

- 6.1 The Club is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport England definition of sports equity: Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.
- 6.2 The Club respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality, or social/economic status.
- 6.3 The Club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment, and abuse.
- 6.4 The Club will seek to appoint a Welfare Officer whose role will be to manage and report any concerns [about children] and adults at risk.
- 6.5 All Club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.
- 6.6 The Club will deal with any incidence of discriminatory behaviour seriously, according to Club disciplinary procedures.

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7 Membership Fees and Finances

- 7.1 Should Membership fees apply these shall be set at the AGM.
- 7.2 With the exception of the year of their introduction, annual membership fees, if applicable, shall be collected in January of each year and are payable to the Treasurer. No member will be eligible to play if they have not paid the agreed membership by the date set.
- 7.3 All monies raised by, or on behalf of the Club shall be applied to further the aims and objectives of the Club and for no other purpose.
- 7.4 The Treasurer will be responsible for the finances of the Club.
- 7.5 The financial year of the Club will run from 1st January and end on the 31st December each year.
- 7.6 All Club monies will be banked in an account held in the name of the Club.
- 7.7 A statement of annual accounts will be presented by the Treasurer at the AGM.
- 7.8 The Treasurer shall ensure that there is a minimum of three Management Committee Officers or members authorised as signatories on the bank mandate. The Management Committee may authorise the use of debit cards by mandated Management Committee members subject to a limit on the value of any transaction.
- 7.9 All surplus income or profits are to be reinvested in the Club. No surpluses or assets will be distributed to members or third parties.
- 7.10 No member of the Management Committee, sub-committee or any of the ordinary membership shall receive remuneration from the Management Committee in money, with the exception of out-of-pocket expenses.

8 Annual General Meetings and Other Meetings

- 8.1 General Meetings are the means whereby the members of the Club exercise their democratic rights in conducting the Club's affairs.
- 8.2 The Club shall hold the Annual General Meeting (AGM) no later than the month of March each year to:
- 8.3 Approve the Minutes of the previous year's AGM.
- 8.4 Receive reports from the Chairperson and Secretary.
- 8.5 Receive a report from the Treasurer and approve the Annual Accounts.
- 8.6 Elect the Officers on the Management Committee.
- 8.7 Consider any proposed changes to the Constitution.
- 8.8 Deal with other relevant business.
- 8.9 The current members of the Management Committee shall hold office until the conclusion of the AGM.
- 8.10 Notice will be sent to the Secretary not later than seven days prior to the AGM. All nominations for membership of the Management Committee shall be proposed by a member and seconded by a separate member.

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- 8.11 Proposed changes to the Constitution shall be sent to the Secretary prior to the AGM, who shall circulate them at least 14 days before an AGM.
- 8.12 All fully paid up members have the right to vote at the AGM.
- 8.13 The quorum for AGMs will be a number equal to 10% of the total membership who are present in person or by valid proxy.

9 Club Constitution

- 9.1 The Chairperson of the Club shall hold a deliberative as well as a casting vote at general and Management Committee meetings.
- 9.2 An Extraordinary General Meeting (EGM) shall be called by an application in writing to the Secretary supported by at least 10% of the members of the Club who are present in person or by valid proxy. The Management Committee shall also have the power to call an EGM by decision of a simple majority of the Management Committee members.
- 9.3 All procedures for EGMs shall follow those outlined above for AGMs.
- 9.4 Notification of the AGM and a call for nominations for Management Committee Officers and ordinary members will be given by the Secretary to all members of the Club at least 21 days in advance of the AGM.

10 Review of the Constitution

- 10.1 The Club is constituted as an Unincorporated Association.
- 10.2 Any amendments to the Constitution can only be agreed at an AGM or EGM and shall require two-thirds majority of members voting and present.
- 10.3 Proposed additions to, or alterations of the Constitution shall be submitted in writing to the Secretary not less than 21 days before the date of the AGM. All suggested amendments should be signed and seconded. No motion involving an amendment to the Constitution may be proposed from the floor of a meeting.
- 10.4 All matters arising that are not provided for by the Constitution will be dealt with by the Management Committee whose decision shall be final.

11 Discipline and Appeals

- 11.1 All complaints regarding the behaviour of members should in the first instance be raised with the Club Welfare Officer.
- 11.2 The Welfare Officer will investigate the complaint and submit a report to the Management Committee who will meet to hear complaints within 14 days of a complaint being lodged. The Management Committee has the power to take appropriate disciplinary action including the termination of membership.
- 11.3 The outcome of a disciplinary hearing should be notified in writing or by email to the person who lodged the complaint and the member against whom the complaint was made within 7 days of the hearing.

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- 11.4 There will be the right of appeal to the Management Committee following disciplinary action being announced. The Management Committee should consider the appeal within 7 days of the Secretary receiving the appeal.

12 Dissolution Procedures

- 12.1 A resolution to dissolve the Club can only be passed at an AGM or EGM through a vote in favour representing in number no less than 25% of the total Club membership who are present in person or by valid proxy.
- 12.2 Dissolution shall take effect from the day when the resolution is passed, and the Management Committee shall be responsible for the winding up of the assets and liabilities of the Club.
- 12.3 Upon dissolution of the Club any surplus assets shall be given or transferred to another registered CASC, a registered charity or the sport's governing body for use by them in related community sports.

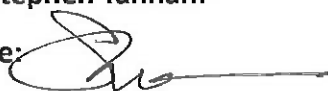
13 Declaration

Club Constitution

The members of Kendal Pickleball Club hereby adopt and accept this Constitution as a current operating guide regulating the actions of all members. Signed on behalf of Kendal Pickleball Club.

Name: Stephen Tanham

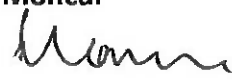
Position: Chairperson

Signature: 

Date: 17/3/26

Name: Fiona Moncur

Position: Vice Chair

Signature: 

Date: 17/3/26

(Original signed copy held on file, please speak to Management Committee member if you wish to view).